



Castledon School

Bromfords Drive, Wickford, Essex, SS12 0PW

T: 01268 761252

E: admin@castledon.org

Dear Parent/Carer

23rd September 2022

New academic Year 2022/2023

Welcome back to parents and pupils for the start of the new school year. I hope you all have had a wonderful summer break. An especially warm welcome to our new pupils and families in the school phase and students and families in the sixth form. I look forward to a year of learning ahead and working in partnership with you, to achieve high standards for all our young people.

We have an exciting and busy Autumn term planned and have a few reminders at the start of term to share with you:

Parking

Our school car park gets extremely busy at the start and end of the day. May I please ask that parents do not park in the school car park. Thank you for your consideration.

Uniform

I have attached the school uniform list as a reminder for all families of the expectations in school uniform. May I draw your attention to the requirement of black school shoes. Totally plain black trainers will also be permitted however they must not have any coloured logos on. Should your child have any specific sensory needs in this regard, please make contact with the class team.

Term dates

I attach a copy of the term dates for your information. For our learners in Years 11 and 14, please note that the last day of the academic year will be Friday 30th June 2023.

Communication

We aim to communicate with families primarily via emails and texts. Please ensure that we have the correct contact information for your child. All texts and emails are sent from unmonitored accounts. This means we are unable to reply to these. It may seem as though you are able to reply, but the messages will not reach us. The best way to contact us is by emailing your child's class email address.

I would like to take this opportunity to encourage you all to follow the Castledon School Facebook page which provides regular updates and information. This can be found <https://www.facebook.com/Castledon-School>.

Attendance

If it is absolutely necessary for your child to be absent from school, please call the absence line (01268 761252 option 1) to notify us before 8.30am. Please leave a brief voicemail explaining the reasons for the absence and you must call in daily. Children with sickness and diarrhoea should be clear for 24 hours before returning to school.

Dogs

Our dog policy does not permit dogs on the school grounds unless approved by the Headteacher for educational and therapeutic purposes.



School dinners

As communicated at the end of the summer term, regrettably, due to the continued pressure on the cost of wholesale food, we are making a small increase to the cost of our school dinners. From Tuesday 1st November all dinners will rise by 5p. Thank you for your understanding with these price increases. If you feel your child may be eligible for free school meals, please contact our Family Inclusion Team who will be happy to help.

School photographs

School photographs will be taking place on Thursday 6th October. Please ensure pupils come to school dressed in full school uniform. If your child has swimming or PE, please send the kit into school with your child in a bag. Bright hair colours are not permitted at Castledon School.

I look forward to a wonderful 2022-2023 academic year working with you to provide our learners with a fulfilling, challenging and life enhancing education.

Thank you for your continued support.

Yours sincerely

S Holliday

Simon Holliday
Headteacher

