

BTEC Level 1 Award for IT Users

The Edexcel BTEC Level 1 Award for IT Users (ITQ) (QCF) is a 9-credit and 60–75 guided learning hour (GLH) qualification consisting of optional units. At least 6 credits must be at Level 1.

Year 12/13	Autumn - Term 1	Spring - Term 2	Summer - Term 3
<i>BTEC Level 1 Award for IT Users</i>	<p style="text-align: center;"><i>Unit 125 Presentation Software (3 credits)</i></p> <p>1 Input and combine text and other information within presentation slides 2 Use presentation software tools to structure, edit and format slides 3 Prepare slides for presentation</p>	<p style="text-align: center;"><i>Unit 120 Design Software (3 credits)</i></p> <p>1 Obtain, insert and combine information for designs 2 Use design software tools to create, manipulate and edit designs or images</p>	<p style="text-align: center;"><i>Unit 128 Website software (3 credits)</i></p> <p>1 Plan and create web pages 2 Use website software tools to structure and format web pages 3 Publish web pages to the internet or an intranet</p>
Home opportunities	All student work will be accessible via the Google Classroom platform.		
Out and about	Due to the nature of the qualification, the vast majority of lesson time will be spend in the classroom working with the IT equipment.		