



Castledon School

Bromfords Drive, Wickford, Essex, SS12 0PW
T: 01268 761252
E: admin@castledon.org

14th March 2023

Dear Parents / Carers

PARENT GOVERNOR ELECTION

We have vacancies for one parent governor on our school's governing body and I am writing to invite nominations to fill the vacancies.

Parent governors play an important role as members of the governing body, which is responsible for directing the conduct of the school and for promoting high standards of educational achievement. The term of office for parent governors as determined by the governing body is 4 years. Some details about the work of the school's governing body are available on request. Training is also available for all governors and those new to being a governor, are encouraged to attend induction training.

Nominations must be from parents or carers with children at the school on the day that nominations close.

The enclosed sheet summarises the qualifications to serve as a governor. Anyone standing for election must certify that he/she is not disqualified for any reason.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

If you would like to know more about the role of a Governor at our school, I would be more than happy to have a discussion and answer any questions you may have.

Nominations are to be made by sending in a completed nomination form for my attention to admin@castledon.org by 31st March 2023.

Yours sincerely

S Holliday

Simon Holliday
Headteacher

